

**SPENCERPORT HIGH SCHOOL BUILDING PLANNING TEAM**  
**MINUTES FROM 10.7.19**

**Present: Julie Brennan, Brian Buckner, Kristin Cocchiara, Christina Falbo, Anthony Guzzetta, Jackie Lanpher, Sean McCabe, MaryJean McQuilkin, Rick Mueller, Amy Sullivan, Amanda Van Huben**

**OTHERS:**



- Pledge as a Community
  - Many of our colleagues said that we should be reciting the Pledge as a school community.
  - People in various offices, in the hallways, rooms (PE), may not be able to play the announcements at the same time.
  - This would also allow the Multimedia class a minute or 2 more to add to their announcement time.
- Advisement Passes
  - Honor's passes do NOT work in Advisement.
  - If students are called down to the office (Counseling, Admin, Nurses, etc), they need to have a pass logged in their planners as well as on the Sign in/out book.
- Lock Downs
  - At least 10 teachers were not following safety protocols and continued teaching during the last practice lockdown.
  - Education is important, but so is safety.
  - Principal's Advisory Committee mentioned that they appreciated these drills.

**STAFF FEEDBACK FROM 9.17 MEETING:**

- ALC
  - new expectations have made a big difference
  - no cell phone policy is great
  - tracker sheets are working well
    - Where do they go?
    - Can these be done electronically?
    - Can these be done for DLC also?
    - Sean will be looking into these questions.

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- Sign in/out books
  - good idea; routine; less students leaving classes
  - If students are called down to the office (Counseling, Admin, Nurses, etc), they need to have a pass logged in their planners also.
  - Staff should take these with them during fire drills/evacuations.
- Cell Phones
  - Teacher preference as to what the class rule is.
  - drop off points (cubbies, shoe racks, etc) working well
- Referrals
  - completed on-line (Mike is looking into this)
  - call home for study hall/advisement/lunch duty referrals
  - Why are students who have failed or that have discipline from 4<sup>th</sup> Quarter of last year being given Honor/PEP Passes this year?
- Assorted
  - Can Music Teachers take attendance for sectional students in IC?
    - lessons rotate, so no
    - students should at least utilize the Sign in/out books
    - Classroom Teachers should note absent-lesson in IC.
  - Are there consequences for repeat lates to lunch?
    - Sean/Admin Team will look into it.
    - too much paperwork/tracking?
  - Is 1 ear bud OK for the hallways? Or do both have to be out?
    - safety issue
    - Sean/Admin Team will look into this.
  - Overall, smoother start to the school year than in years past.



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**BPT DRAFT FEEDBACK:**

- Staff
  - wording of Professional Development (not a requirement) v. Faculty Meetings (requirement)
  - When is social/emotional piece available? Tim O'Connor's Office will be addressing this at a Faculty Meeting.
  - Plan is not as weighty as it has been in the past.
  - more streamlined than in the past
- DO
  - have more than just addressing common language/awareness
  - add collaborative work on creating blended lessons

**BPT PLAN VOTING:**

- Staff voting in Sean's Office 10.16 and 10.17 from 7:00-2:30
- emails-Julie
- ballots-Falbo
- candy-Amanda (Yes, people! There will be candy--**for voters only!**)
- box-Rick
- sign-off sheet-Sean
- counting-Tony and Julie

